



*Zonta's 2009  
Women of Achievement Awards  
Sponsored by the Zonta Club of Brampton-Caledon*



May 2009

Dear Nominator:

Zonta's 2009 Women of Achievement Awards Dinner will be held Thursday, November 19, 2009 at the Pearson Convention Centre, 2638 Steeles Ave East., Brampton

In preparation for the awards presentation, we are inviting your assistance in nominating women in the Brampton-Caledon community who, through their own initiative, ability and effort, have made an exemplary contribution to the community and their field of interest. Nominations for the awards are being sought from within Brampton and Caledon to recognize these women of achievement.

A nomination form is enclosed along with an explanation of the categories, general guidelines and information on the event. All nominations will be submitted to an independent selection committee, members of the community, appointed by the Zonta Club of Brampton-Caledon.

Our purpose is to recognize women who are outstanding because of their goals and their achievement of those goals. As we have seen from past presentations, these women are role models for other women in the community.

Your contribution in the nomination process and support of these women at the dinner is greatly appreciated. We look forward to an enjoyable evening of celebration.

Please refer to the flyer at the back of this package for more details of the Awards Dinner and do not hesitate to contact us if we can be of further assistance.

Sincerely,

Shirley Hall  
Chair of Zonta's 2009  
Women of Achievement Awards

Elizabeth Bindon/Jessie Bannerman  
Co-Chairs of Nominations

## ***Zonta's 2009 Women of Achievement Awards Sponsored by the Zonta Club of Brampton-Caledon***

The Zonta Club of Brampton – Caledon, Women of Achievement Awards recognizes women from the Brampton-Caledon area, who motivate us and who are the leaders in our homes, businesses, schools and communities. In so doing, we remember the enduring and courageous visionaries of the past, celebrate the women who are changing the way we live today, and inspire our future leaders for a better tomorrow.



### **SELECTION PROCESS**

These selection criteria assist in the consistent evaluation of the Women of Achievement Awards.

#### **Category:**

**Arts and Culture:** recognizes the achievement of excellence in, or significant contributions to the performance, development, preservation or patronage of the visual, literary, performing, entertainment or creative arts and/or has made significant contributions to the preservation, awareness, research and/or development of the cultural heritage of a community or other group.

**Business/Professional and Trades:** recognizes those leaders who successfully inspire and motivate positive changes in their profession, trade or workplace and/or who have provided an example for others to follow, through the creation and operation of a successful business that benefits the community.

**Health, Science and Technology:** recognizes excellence and significant contributions through either research or application to any science, pure or applied, for technological advancement in any field that will lead to improvement of the community.

**Education, Training and Development:** recognizes the valuable contributions in any learning environment through teaching, training specialized instruction, research, development or administration and/or achievement in education and development, continuing education, or alternative learning programs.

**Sports, Wellness and Healthy Living:** recognizes outstanding accomplishments and achievements through participation and/or leadership in fitness, well-being, sports, recreation, active hobbies or healthy living and/or serving the emotional, physical or spiritual well-being of individuals or the community, through personal or professional service, leadership or education

**Community Service:** a woman who provides outstanding leadership through inspiration and example to others through involvement in social services, human rights, labour, women's issues, action programs and/or service clubs. These achievements have enhanced the quality of life in their community primarily through volunteer contributions. Although nominees in this category may be employed in another field, selection is based on their voluntary work only.

**Young Woman of Achievement:** a young woman between the ages of 18 to 25 who volunteers her time, inspires other women and girls, and is a role model to her peers.



## NOMINATION FORM

Please complete the full package located on our web site  
[www.zontabramptoncaledon.com](http://www.zontabramptoncaledon.com)



### Nominee Information

- New nomination
- Re-nomination from \_\_\_\_\_ (year)

Name (Miss/Ms/Mrs/Dr)

Title \_\_\_\_\_

Company \_\_\_\_\_

Business

Address \_\_\_\_\_

City \_\_\_\_\_

Postal Code \_\_\_\_\_

Phone (Bus.) \_\_\_\_\_

Email \_\_\_\_\_

Home Address

City \_\_\_\_\_

Postal Code \_\_\_\_\_

Phone (Home) \_\_\_\_\_

Phone (Mobile) \_\_\_\_\_

Email \_\_\_\_\_

Young Woman of Achievement – Only  
Age as of Nov 1, 2009

(Nominees must be between the ages of 18-25)

I consent to my nomination and have reviewed the submission for the Zonta Women of Achievement Awards. I understand attendance at the Awards event is required. I give consent for my name, photograph and biography to be published in the media in connection with these Awards.

Nominee Signature

\_\_\_\_\_

### Nominator Information

Name (Miss/Ms/Mrs/Mr/Dr)

Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Postal Code \_\_\_\_\_

Phone \_\_\_\_\_

Phone 2 \_\_\_\_\_

Email \_\_\_\_\_

### CHECK LIST:

- Nomination Form
- Letter of Introduction
- 5 criteria questions completed
- Letter (s) of support (2 - 5 letters)
- Photo to be used for publication

I hereby declare the information contained in this nomination to be true to the best of my knowledge.

Nominator Signature

\_\_\_\_\_

I heard about Zonta Women of Achievement Awards via  
(please check all that apply):

- Brampton Guardian
- Zonta web site
- Mailing
- Other

\_\_\_\_\_

Please enclose this form with all required nomination submissions information (please refer to the website for details) and mail all originals (all documents must have original signatures) to:  
**Nominations, 305 Mill Street S, Brampton ON, L6Y 1V1.**

For more information: [www.zontabramptoncaledon.com](http://www.zontabramptoncaledon.com) or  
416-254-8602 [shirleyronhall@rogers.com](mailto:shirleyronhall@rogers.com)

Deadline for nomination submissions is October 15, 2009, 5:00 p.m. Complete submissions must be received no later than the deadline. **Late or incomplete entries will not be considered.**

## Compulsory questions to be answered:

Please answer the following five criteria questions, in essay format within the word counts specified.

1. How does your nominee demonstrate her commitment to and advocacy for improving the lives of women and/or girls?

400 words maximum  
25 points

2. Why is your nominee recognized as a Door Opener and/or Role Model?  
A Door Opener helps women to achieve greater independence & success in traditional and non-traditional careers; a Role Model leads by example, mentoring and educating.

150 words maximum  
20 points

3. What impact has the leadership of your nominee had on other women and/or girls?

150 words maximum  
20 points

4. How has your nominee broken new ground or old barriers? How has she been an agent for change in a particular environment or has she made an impact in her chosen field of endeavour?

150 words maximum  
20 points

5. Give examples of how your nominee is committed to equity across barriers including gender, race, socio-economic status, sexual orientation, etc.

150 words maximum  
15 points

## Questions to aid in your submission

### A. Contribution to Zonta's mission:

- How has your nominee made a contribution as a role model or mentor for other women
- How your nominee's activities, whether professional, volunteer or personal, have provided support and encouragement for female colleagues and successors
- In her field, how has she demonstrated vision and leadership in affecting change or raising awareness of women's issues
- How has she affected change for women and girls either directly or by example and how has she raised awareness of issues affecting women?

**B. Contribution to the Well-being of the Community:**

- What is the depth and breadth of your nominee's professional, volunteer or personal activities in the community
- How has she significantly enhanced the lives of people in the community, both locally and in the larger community?

**C. Individual Achievement:**

- Demonstrate, with examples, that your nominee's abilities are well-respected and recognized by her peers
- How is her performance outstanding or unique? Include such things as breaking new ground or old barriers, formal recognition of her achievement in this category, making a distinct difference and/or creativity
- Tell us about any professional or personal challenges or obstacles she has overcome?

**D. Description of work experience:**

- is it professional and/or specific to the category
- the extent of the experience(i.e. number of years, innovative participation)
- achievements/significant contributions to the category/profession
- qualifications for the category
- mentoring/leadership roles
- self development – updated, expanding, enhancing
- contributions made to advance status of women in the category/profession
- barriers to success overcome
- volunteer work related to profession that enhances community

**E. Volunteer/community service:**

- description of activities
- mentoring/leadership roles
- quality of experience
- quantity of time spent
- initiative demonstrated
- contribution to the community

## Nominator Guidelines

- Describe the nominee's contributions and/or achievements, as related to her nomination category, on one typewritten page or less. Describe the significance of the contribution(s) or achievement(s), measured in terms of the community (e.g. effect, innovation, needs met) or the individual (e.g. barriers overcome, initiative, leadership, perseverance, dedication).
- Submit no fewer than two and no more than five letters of support indicating public or peer recognition of the nominee's contribution or achievement. Please DO NOT attach any award certificates, newspaper clippings, CDs, etc. All support letters MUST include the contact information for the person writing the letter, in case there is a need for corroboration. All letters MUST be signed by the writer.
- One photo that is a head shot.
- Please provide a short biography of the Nominee (100 - 200 words maximum). Resumes may be included
- Please submit the original nomination form and originals of all letters and other supporting documents, and keep a copy for your records.
- Complete submission must be on 8.5" x 11" paper only.
- Awards will not be made in every category. A maximum of three awards will be presented PLUS one for the Young Woman of Achievement.

## Nominee Qualifications / Info

- The nominee must be female and living at the time of nomination.
- The nominee need not be a resident of Brampton/Caledon at the time of the nomination, but must be closely identified with Brampton/Caledon and be recognized for contributions to the Brampton and/or Caledon community.
- Women who currently hold elected public office are not eligible for any nomination.
- The Selection Committee may re-classify a nominee to a more appropriate category.
- Previous recipients of a Zonta Women of Achievement Award may be re-nominated in a different category or, after a significant new achievement, in the same category in which they were formerly recipient;.
- Previous nominees may be re-nominated.
- All nominees consent by their signature on the nomination form to the publication of their names, photographs and biographies.

Media may request photos, biographies or interviews with Nominees or Award Recipients. The Zonta Club will not provide Nominees personal contact information directly to the media or government officials, but will contact the Nominees or Award Recipients to forward any media interview requests.

## Nominator Qualifications

- Individuals, male or female, who have resided in the greater Brampton/Caledon area, may nominate deserving women in any category, but not more than one woman per category.
- The nominator must not be a member of the Zonta Club Women of Distinction Steering Committee or Selection Committee.

## Selection Process

The Selection Committee is comprised of volunteers from the community. They are chosen because they are strong representatives of at least one of the award categories.

**IMPORTANT:** The Selections Committee will base their decisions exclusively on the letters and other information submitted in this package.

- The originality, innovation, excellence or effect of the nominee's contribution.
- The personal integrity, leadership ability, dedication and/or perseverance of the nominee
- The public support and/or peer recognition of the nominee's achievement or contribution.
- The impact of the nominee's contribution in the Brampton/Caledon community profession or field of endeavor.

## All nominees are expected to attend the awards on November 19, 2009

All nominations will be treated confidentially. Nominators may be contacted to confirm the appropriate category and/or to clarify information provided in the nomination form.

The names of the Zonta Club's Women of Achievement Awards recipients will be kept strictly confidential until announced at the Awards Gala, on Thursday, November 19<sup>th</sup>, 2009 at the Pearson Convention Center.

## Tips on Writing a Letter of Support



**IMPORTANT:** When writing *your* letter of support. Please keep in mind that the Selections Committee will base their decisions exclusively on the letters and information submitted.

On a separate page, please write a letter of support for your nominee. It must be no longer than one typewritten page.

Please ensure your letter includes *your* signature and your contact information - any letters without this information will be excluded from the package.

Consider the following questions as guidelines for content:

- Describe the nominee's accomplishments, as relevant to the category in which she is nominated
- What impact has been felt in our community, or in larger society, by the achievements and contributions of the nominees For instance, has she helped us change the way we think about issues or solve problems? Has she altered the way we look at justice, discrimination, or barriers to opportunity?
- How has the nominee influenced her profession? For instance, has her work led to a new discovery or innovative technology, created easier access to a career opportunity for others, or affected the work environment in a positive way?
- Has the nominee over come obstacles or barriers in *order* to achieve success?
- How has the nominee demonstrated her commitment to the Brampton/Caledon and area community?
- What makes the nominee a good role model or mentor
- How has she demonstrated peer influence or leadership abilities; how do her actions show the promise of future contributions to the Brampton/Caledon and area community?

### Support your nominee!

Please call: 905-866-6616 for ticket information.

Zonta Women of Achievement Awards  
305 Mill Street S, Brampton ON, L6Y 1V1.

**Additional forms available at [www.zontabramptoncaledon.com](http://www.zontabramptoncaledon.com)**

Please enclose this form with all required nomination submissions information (please refer to the website for details) and mail all originals (all documents must have original signatures) to:  
**Nominations, 305 Mill Street S, Brampton ON, L6Y 1V1.**

## Brampton/Caledon Women of Achievement

YEAR	AWARD RECIPIENT	CATEGORY	GUEST SPEAKER
2008	Margaret Wallis-Duffy Joan Hamilton Michele Darling	Sports, Wellness and Healthy Living Education, Training and Development Community Service	Rosane Filipe Sheridan College Award Recipient
2007	Janet Biggart Maria Britto Dr. Fae Samuels	Business Community Service Education, Training & Development	Sally McNeill VP Hewlett-Packard
2000	Dixie Chard Susan Fennell Susan Best Sarah Wickens	Business, Professions & Trades Sports, Fitness & Recreation Health, Science & Technology Young Women's Leadership	Ingrid Schumacker Chum FM
1998	Cassie Campbell Lynda Palazzi Lanny Scholes Cheryl Somerville	Sports, Fitness & Recreation Education, Training & Development Business, Professions & Trades Young Women's Leadership	Diane Dupuy Famous People Players
1996	Agnes Kern Donna Madill	Community and Public Service Health	Ann Medina Broadcaster, Journalist
1994	Rhoda Begley Linda Reid Joyce Jackson Susan Burns Carol Speers Kate Taylor	Community and Public Service Community and Public Service Health Health Education Arts and Culture	Dian Cohen Financial Sector Economic Policy
1992	Wendy DeGraff Beryl Ford Blondina Matheson	Sports, Fitness & Recreation Community and Public Service Health	Isabel Bassett TV & Film Producer
1990	Dianne Warriner Kathleen Haswell Diane Bridges	Sports, Fitness & Recreation Community and Public Service Business & Professional	Mavis Wilson MPP
1988	Eunice Cation Laurie Graham Ruby Wilson	Business & Professional Sports, Fitness & Recreation Volunteer	Jane Papino Lawyer Social Activist
1986	Dorean Boss Jo-Anne Robertson Dianne Sutter	Culture Volunteer Business & Professional	Judy Brandow Editor in Chief Canadian Living Mag.
1985	Doreen Leithwood Mary Cummins Gina Osborne	Business & Professional Education Humanitarian	Maureen McTeer Author Ethics/Integrity, Law, Women in Society
1984	Ruth Sharpe Ruth Matheson Florence Chinn	Volunteer Business & Professional Culture	Chaviva Hosek academic, feminist and former politician